

Minutes of the Review Meeting cum Discussion on Annual Action Plan 2022-23 under WDC-PMKSY 2.0 held on 29th July, 2022 at the Conference Hall, Bhumi Sangrakshan

Bhavan, Assam Guwahati-5

List of the Members and other officials present in the meeting is annexed herewith.

Smt. Pallabi Phukan, ACS, Additional Secretary to the Govt. of Assam, Soil Conservation Department etc. and Chief Executive Officer, SLNA, WDC-PMKSY, Assam chaired the meeting and welcomed all the officials of SLNA, Assam and start the meeting as per the agenda.

Agenda Points	Observation	Remarks
1. Status of Entry Point Activities (EPA):	It is observed that except Baksa & Udalguri, other districts have completed almost 100% of their works under EPA. Under Baksa districts, physical progress of the 4 nos. of EPA activities are only 15%, on the other hand out of 3Nos. of EPA works, one activity is only 54% progress under Udalguri district.	CEO advised the Project Manager, Baksa to change the location of the activities to the other feasible site and proceed the work if possible. Project Managers who have already completed all EPA activities are requested to submit the Photographs (Before/During/After) to SLNA immediately.
2. Status of Natural Resource Management (NRM)	Most of the Districts who have received the fund for NRM activities, has seen that their Physical Progress (average 60%) is very slow compared to Financial Progress. Specifically, in Nalbari district instead of 80% Financial progress, the Physical progress is only 20% in most of the activity.	Concerned Project Managers are advised to complete all the remaining NRM activities as DoLR, GOI has already released the 1 st Tranche and soon it will be distributed to districts on the basis of the performance for further works.
3. Status of Livelihood & Production System	All the Districts are doing their Livelihood & Production system activities in their respective districts. But as of now, only Golaghat, Baksa, Barpeta, Dhemaji districts have submitted the correct Annual Action Plan. Though Kokrarajhar, Udalguri, Lakhimpur and Karbi anglong (Kohora) districts have already submitted the Action Plan but not in the prescribed format.	The defaulter districts are directed to submit the Action Plan in prescribed format on or before 2 nd August, 2022. In this regard, Joint director (HQ), Soil Conservation Directorate suggested the Project Managers to keep provision of vaccination and insurance for of all livestock related activities.
4. Creation of Amrit Sarovar	As discussed, it is observed that all the Districts are going through their targeted Amrit Sarovar Pond to be inaugurated on 15 th August, 2022.	CEO asked all the Project Managers to completely implement the plan under Amrit Sarovar before 10 th August, 2022.

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5. Financial Progress	As per PFMS, the Total Expenditure as on 28 th July, 2022 is 10.97 Cr and Unspent Balance is 0.99 Cr. Out of which Dibrugarh, Tinsukia, Goalpara, Kamrup, Hailakandi, Karbi Anglong, Dima Hasao, Baksa, Nalbari, Sonitpur, Udalguri, Sivsagar and Jorhat districts have more than 5 Lakhs of Unspent Balance.	All Project Managers are directed to expedite the expenditure.
6. Joint Signatories of the Bank Accounts at the Levels of WCDC & PIA	The Project Manager of Karbi Anglong apprised that due to non-availability of Regular Departmental Accountant, the WCDC Accountant has been allowed to perform as the Joint Accountant.	In this case the CEO instructed the PM, Karbi Anglong to engage one of the regular departmental Sr. Assistant of his jurisdiction as one of the Joint Signatories of the WCDC Bank Account. Similar instruction was given to all PMs to strictly follow the SOP in this matter. The CEO instructed that Bank Accounts of all WCDC and PIAs should have Joint Signatories and one regular departmental Sr. Assistant should be one of the Joint Signatories along with respective PMs and PIAs.
7. DPR	Majority of Items of five year Action Plans included in the DPRs of some Projects are of temporary Earth Work in Nature. In some cases, Plantation related items are very insignificant.	In this case the CEO instructed all the PMs to revisit their respective Five Year Action Plans of the Projects and amend the Action Plan with incorporation of Permanent nature of activities in accordance with field necessity. The action should be completed by 5th August'2022 and to submit the same to the SLNA.

As requested from SLNA, Assam, the Mission Director, ASRLM, Assam depute two resource person to deliver speech about the Programmes and Schemes implemented by their organization for the SHGs in the rural area of Assam.

Shri. Pallab Goswami, State Project Manager & Shri. Kuldip Kalita, Project Manager, ASRLM briefly discussed about the revolving fund and loans for SHGs through CLF (Cluster Level Federation) & also sharing the roles and responsibilities of every stake holder and how to revolve the fund within the SHGs registered under ASRLM, Assam.

All the Project Managers are very much interested to utilize the revolving fund to SHGs under livelihood activities following convergence with the ASRLM.

Additionally, CEO, SLNA also addressed the followings:

- CEO advised all Project Managers to boost up their works as the **DoLR, GOI has released the 1st Tranche on 29th July, 2022** and soon it will be released to the districts.
- Conferring the present position of the Accountant and Data Entry Operator, CEO advised the Project Managers **to resolve the issue during Recruitment process** in consultation with SLNA and try to complete it as soon as possible.
- The CEO advised the Project Managers that the **activities taken under Horticulture Plantation must be productive, income generating and beneficial to the local people** and also try to **create at least one Nursery** within the Project area under Livelihood activity.

The meeting ended with a Vote of Thanks from the chair.

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Chief Executive Officer
SLNA, WDC-PMKSY, ASSAM &
Addl. Secretary to the Govt. of Assam
Soil Conservation Deptt., Dispur

Memo No.SLNA-19/2012/510

Dated Guwahati the 2nd August, 2022

Copy to:-

1. Project Managers for favour of information & necessary action.
2. Guard file.

Arjun
28/22
Chief Executive Officer
SLNA, WDC-PMKSY, ASSAM